

## Plumbers Local #520 (Potter)

Updated 5/25/2022

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**Apprenticeship Application Dates:** Applications accepted year-round and schedule proficiency testing the last Monday of September and January, pick-up at the Training Office Monday through Friday between the hours of 7:00 AM and 3:30 PM.

### **Apprenticeship Requirements:**

- 18 years of age at the time of application, or if you are a High School senior who will be 18 at the time of graduation, we need a letter of intent from your high school on letterhead
- High School diploma or GED with copies of either diploma, GED, or transcripts as with graduation date
- Copy of high school transcripts for last 3 years
- Ability to pass a drug screen and bring results into application process
- Have a valid photo driver's license
- Two reference forms
- Copy of birth certificate
- Application fee of \$10 non-refundable check or money order payable to Local 520 JATC

**Apprenticeship Process:** Proficiency test date will be given when COMPLETED application is processed. The testing is held at the Local 520 Training Center, and administered by a third party. Proficiency testing is held the LAST Monday of September and January. DEADLINES are ONE (1) week prior to the test date. All application items are due by the end of day that day.--- NO EXCEPTIONS! Proficiency test results with a minimum proficiency grade level of 7.5 in ALL three categories Math, Reading, and Mechanical Reasoning, will qualify for an interview. Any person that DOES NOT meet the minimum proficiency level may RETEST failed sections on the next test date scheduled. If accepted as an apprentice you must complete a physical, serve as a probationary apprentice for a period of 1 year (1700-2000 hours of on-the-job-training), serve a 5 year apprenticeship including the probationary period (8500-10,000 hours of on-the-job-training), report for work and related, required training classes, on a regular basis, provide for your own transportation to and from the job site and classes at all times, work under the direction of a Journey worker or designated supervisor and perform job duties satisfactorily, attend and appropriately participate in related training classes regularly and maintain an acceptable average in those classes, purchase text material for use in related training classes required, abide by ALL rules and regulations of the Joint Apprenticeship and Training Committee.

**Where to Apply:** In person at 7193 Jonestown Road, Harrisburg, PA. 17112 or download online at: <http://www.local520.com/ULWSiteResources/ualocal520/Resources/file/training-apprenticeship/ApplicationProcedure%202019-2020.pdf> and mailing your application and all necessary paperwork to the address above or scan and email application and all necessary paperwork to [trainingoffice@local520.com](mailto:trainingoffice@local520.com)

**Website:** <http://www.local520.com/index.aspx>

**Video:** <https://youtu.be/l1HsARfl1L8>