PA CareerLink® Mobile Unit Checklist

☐ Cover Sheet

☐ Executive Summary

☐ Proposal Narrative

- Organizational Capacity and Relevant Experience
- Staffing Plan
- Scope of Work
- Performance and Outcomes

☐ Budget

- Budget Narrative
- Budget Form – Attachment #4
- Audited Financial Statements

☐ Attachment #1 – Assurances and Certifications Agreement

☐ Attachment #2 – Cover Page

☐ Attachment #3 - Checklist completed